



*All correspondences should be addressed to the SECRETARY, Public Service Commission.
Toutes correspondances doivent être adressées au SECRETAIRE, Commission de la Fonction Publique.
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REQUEST FOR QUOTATIONS (RFQ)WORKS

To: Potential Govt Vehicle Parts Supplier

Date: Friday 13th September 2024

The **OFFICE OF THE PUBLIC SERVICE (PSC)**(Employer) invites you to submit your quotation for the goods described herein. Partial Quotations may be rejected, and the Purchaser reserves the right to award a contract for selected items only. Any resulting contract shall be subject to the attached General Conditions of Contract (GCC) and Special Conditions of Contract (SCC). At the time the Contract is awarded the Purchaser reserves the right to increase or decrease the quantities of the Goods and related Services up to 20%.

SECTION A: QUOTATION REQUIREMENTS AND PROPOSALS

The Office of the Public Service Commission is inviting **qualified vehicle parts suppliers** to submit proposals for the provision of **automotive parts** to support the maintenance and repair of the government's vehicle fleet. This opportunity is open to companies with a proven track record in supplying high-quality vehicle parts and components.

Scope of Services:

- **Supply of Vehicle Parts:** The supplier will provide a range of genuine or high-quality compatible vehicle parts, including but not limited to:
 - Engine components
 - Electrical systems
 - Brakes and suspensions
 - Tires, batteries, and fluids
 - Body parts and accessories
- **Availability of Parts:** Suppliers must ensure a consistent supply of parts for various vehicle models used in the government fleet.





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- **Delivery and Logistics:** Efficient delivery systems must be in place to ensure timely supply to government garages and repair Centre.
- **Warranty and After-Sales Support:** All parts should come with warranties, and suppliers must provide after-sales support and service for defective products.

Eligibility Requirements:

- Must be a **registered vehicle parts supplier** with a strong reputation in the industry.
- Ability to supply genuine or high-quality OEM (Original Equipment Manufacturer) parts.
- **Experience** in working with large organizations or government entities is preferred.
- Compliance with all relevant **safety and quality standards** for automotive parts.
- Locally registered in Vanuatu.

Submission Details:

Interested suppliers are requested to submit their proposals, including company profile, product range, pricing structure, delivery schedules, and warranty terms, no later than **30th September, 2024**.

For clarifications of the content of the RFQ, bidders shall contact:

Mr. Ridley Magmui
Manager Fleet & Housing
Office of the Public Service Commission
Phone: 33360 | 7774027 or 5989479 | VoIP: 3575
Email: rmagmui@vanuatu.gov.vu



**Public Service Commission
Commission de la Fonction
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**Government of the Republic of
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Ms. Nelly Tamara
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