Public Service Commission Commission de la Fonction Publique Pablik Sevis Komisen



Government of the Republic of Vanuatu Gouvernement de la République de Vanuatu Kafman blong Ripablik blong Vanuatu

All correspondences should be addressed to the SECRETARY, Public Service Commission. Toutes correspondances doivent être adressées au SECRETAIRE, Commission de la Fonction Publique. Adresm evri komunikesen i go long Sekretari, Pablik Sevis Komisen.

REQUEST FOR QUOTATIONS (RFQ)

To: Potential Fuel Supplier

Date: Friday 13th September 2024

The OFFICE OF THE PUBLIC SERVICE (PSC) (Employer) invites you to submit your quotation for the goods described herein. Partial Quotations may be rejected, and the Purchaser reserves the right to award a contract for selected items only. Any resulting contract shall be subject to the attached General Conditions of Contract (GCC) and Special Conditions of Contract (SCC). At the time the Contract is awarded the Purchaser reserves the right to increase or decrease the quantities of the Goods and related Services up to 20%.

QUOTATION REQUIREMENTS AND PROPOSALS

The Office of the Public Service Commission is inviting proposals from Qualified Fuel Suppliers to become the Official Fuel Provider for the government's fleet of vehicles. This includes the supply of fuel for all government departments, ministries, and agencies.

Scope of Service

- Fuel Supply: Provision of fuel (petrol and diesel) to government vehicles.
- Service Stations: Must have a wide network of service stations to ensure easy access across • the country.
- Fuel Cards System: The supplier should have a fuel card system or equivalent for efficient tracking and management of fuel consumption.
- Monthly Invoicing: Clear and timely invoicing is required to facilitate accurate payment and • record-keeping.
- Emergency Support: Availability of fuel during emergencies and natural disasters.
- Suitable Discount: A suitable discounted Tariff per litter of Petrol and Diesel each month.

Eligibility Requirements:

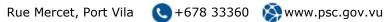
- Must be a **registered fuel supplier** with a proven track record in the industry.
- Must have the capacity to meet the fuel demands of government vehicles across the country.
- Compliance with all relevant safety and environmental regulations is mandatory.
- A transparent pricing mechanism based on market value is required.

Submission Details:

Interested fuel suppliers are requested to submit their proposals, including company profile, pricing structure, and terms of service, no later than 30th September 2024.



PMB 9017, Port Vila, Vanuatu pscuser@vanuatu.gov.vu



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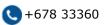
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For clarifications of the content of the RFQ, bidders shall contact:

Mr. Ridley Magmui **Manager Fleet & Housing** Office of the Public Service Commission Phone: 33360 | 7774027or 5989479 | VoIP: 3575 Email: rmagmui@vanuatu.gov.vu

Ms. Nelly Tamara **Fleet Data Officer** Office of the Public Service Commission Phone: 33360 |7361176 | VoiP 3116 Email: ntamara@vanuatu.gov.vu







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📀 Rue Mercet, Port Vila